

Community Rewards Program (CRP) Guidelines

The Community Rewards Program (CRP) provides Canberra Southern Cross Club (CSCC) members with an opportunity to support the community groups that matter most to them.

Through the CRP, CSCC donates 7.5% of a registered member's food and beverage spend to their nominated participating community partner. Contributions are capped at \$20,000 per organisation per financial year, calculated monthly and distributed quarterly.

Participation in the program is based on both eligibility and demonstrated engagement from CSCC members.

Eligible Applicants

To be eligible for the Community Rewards Program, applicants must:

- Be a not-for-profit organisation serving Canberra and the surrounding region
- Be an established organisation delivering community-based activities primarily involving local residents
- Demonstrate a clear community purpose aligned with the objectives of the program

Where an organisation receives funding or assistance from government or other bodies, the nature and extent of that support may be considered when assessing eligibility.

Applications from individuals will not be considered.

General Guidelines

- Applications are required annually from both existing CRP partners wishing to continue in the program and new organisations seeking to participate.
- Recipients must complete and submit an acquittal form when requested by CSCC, confirming how the funding was used. Failure to submit the acquittal form by the specified deadline may result in the organisation being required to repay any funds earned through the CRP.
- Organisations that receive a Canberra Southern Cross Club Community Grant are not eligible to participate in the CRP in the same financial year. These programs are mutually exclusive.
- Only one application per organisation will be accepted.
- Organisations may receive a maximum of \$20,000 per financial year through the CRP.
- Participation in the CRP requires organisations to actively engage and gain support from Canberra Southern Cross Club members within their community.
- A minimum threshold of member engagement applies. Whether this threshold has been met will be determined at the discretion of Canberra Southern Cross Club, taking into account overall member participation and program intent.
- Funding received through the CRP must:

- Be used in accordance with applicable ACT legislative requirements governing community contributions.
- Fall within one or more approved community purpose categories, including:
 - Charitable purposes
 - Recreational activities
 - Education
 - Social inclusion, equality or cultural diversity
 - Community sport
 - Addressing substance misuse or dependence
 - Women's sport
 - Natural disaster relief or assistance
- Be used only for the purpose outlined in the approved application. Any variation must receive prior written approval from CSCC.
- Payments will be made by electronic funds transfer only to the nominated organisation.
- Recipients must complete and submit an acquittal form when requested by CSCC, confirming how the funding was used. Failure to provide an acquittal form may result in a request for a repayment of funds earned.
- Successful organisations are encouraged to share stories demonstrating how CRP support has benefited their group and the broader community.
- If successful, organisations must complete and submit an acquittal form by the date specified by CSCC, confirming the use of funds received.
- School groups: Only one group per school is eligible to participate in the CRP. This is typically the P&C or the school itself, to maximise benefit to the broader school community. One notice regarding CSCC promoted activities is required per year in the school newsletter for each school.
- CSCC reserves the right to suspend or cease participation in the CRP if the conduct of an organisation, its staff or members brings the Club into disrepute, including behaviour at CSCC venues or on social media or if Community Rewards Guidelines are not adhered to.